## **Troubleshooting the Stuff of Life**

It's a 100 percent guarantee there will be times that demand an apology and others that call on forgiveness. This can be hard, so we'll keep it simple.

## Talking points for difficult conversations

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Here are a few things to think about when talk is tough.  (If your needs are urgent, don't worry about these details—just seek help.)
PLAN AHEAD
Think about what you want to say.
CONSIDER TIMING
Find a quiet spot, if you can.
TAKE BREAKS
If the conversation stops being productive, know that it's okay to take a break.

SET EXPECTATIONS
Let your friend know what you expect out of the conversation.
PACE YOURSELF
Take your time.
LISTEN
Take time to hear your friend's side.
STAY CALM
If you find yourself getting upset, take a time-out.
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